




# SY21-22 Parent Game Plan for Face-to-Face and Virtual Learning Program (VLP) Instruction

<h2>Purpose</h2>	<p>The SY21-22 Parent Game Plan outlines how Clayton County Public Schools will return to Face-to-Face Instruction, while offering the Virtual Learning Program (VLP). Our CCPS staff members will work to ensure that students receive high-quality instruction while in a safe and secure learning environment.</p>
<h2>Simultaneous Instructional Models</h2> 	<p>Clayton County Public Schools will ensure high quality teaching and learning for students who are learning face-to-face and remotely. A primary focus will be to ensure optimal opportunities for learning to accelerate students to grade level performance. Such measures will be driven by the <b>Clayton L.E.A.R.N.S.</b> acronym:</p> <ul style="list-style-type: none"> <li>• <b>L</b> - Learning Communities</li> <li>• <b>E</b> - Effective, Rigorous, and Relevant Instruction at Every Tier</li> <li>• <b>A</b> - Assessments Inform Instruction and Schoolwide Actions</li> <li>• <b>R</b> - Real Time; Just Right Supports for Students</li> <li>• <b>N</b> - Networking with Community-Based Partners and Equipping Parents as Partners</li> <li>• <b>S</b> - Social Emotional Learning, Mental Wellness, and Trauma-Informed Practices</li> </ul> <p><b>School-Based Virtual Learning Program (VLP)</b></p> <ul style="list-style-type: none"> <li>• Clayton County Public Schools (CCPS) offers an online learning experience for students in grades K- 12 through its School Based Virtual Learning Program (VLP).</li> <li>• School-Based Virtual Learning Program Learners and Face to Face learners will operate on the same daily instructional schedule.</li> <li>• School Based VLP will use the Simultaneous Learning model to provide high-quality instruction for all students. This requires teachers in the classroom to teach students in the virtual learning program at home and students who are face to face at the same time. This blended learning model will require teachers to use technology resources and a combination of synchronous (live with the teacher) and asynchronous (independent student-learning) instruction.</li> <li>• The VLP application for the Fall Semester (August 2021-December 2021) has closed, and we are no longer accepting applications via <a href="http://www.applyclayton.com">www.applyclayton.com</a>.</li> <li>• The VLP application for the Spring Semester (January 2022-May 2022) will open for interested applicants in December 2021.</li> <li>• To learn more about the School Based Virtual Learning Program, visit the website at <a href="https://tinyurl.com/CCPSVLP">https://tinyurl.com/CCPSVLP</a></li> </ul> <p><b>Extended Learning Beyond the Classroom (ELBC)</b></p> <ul style="list-style-type: none"> <li>• Clayton County Schools will have nine Extending Learning Beyond the Classroom (ELBC) days. On these Fridays, ALL students will remain at home to engage in asynchronous learning. Nutrition Services will continue to provide meals to students.</li> <li>• <a href="#">2021-2022 Unified School Year Calendar</a></li> </ul> <p><b>Student Schedules</b></p> <ul style="list-style-type: none"> <li>• All students will attend school daily, Monday-Friday, following their regular school schedule.</li> </ul>

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- Elementary Schools 7:45 a.m. - 2:15 p.m.
- Middle Schools 8:45 a.m. - 3:45 p.m.
- High Schools 8:20 a.m. - 3:15 p.m.

### **School Supplies**

Students will need to bring the following items to school:

- Mask
- Earbuds
- A Fully-Charged Chromebook in the case
- Paper and Pencil
- Additional supplies as deemed by each teacher

### **Dress Code for Students:**

All students are expected to dress appropriately for school. Students and their parents/guardians have the primary responsibility for adherence to the Clayton County Public Schools policies and procedures. Teachers and all other school personnel will reinforce acceptable student dress and help students develop an understanding of appropriate appearance.

The students in grades Pre-K-8 are required to wear a school assigned uniform for the 2021-2022 School Year.

All students in grades 9-12 must dress appropriately and adhere to the policy described below:

- Belts are required, no sagging of pants
- Flip-flops, shower shoes, skate shoes, and house slippers are not permitted
- Headgear of any kind is not allowed. (Exceptions are considered for headwear or scarves worn as a part of a student's religious practice or documented medical reasons)
- Skinny pants, tights, or leggings that substitute as pants are not acceptable
- Pants must be completely fastened, belted, or buttoned without tears
- Pants shall be worn so that the waistband is worn at the waist and not below
- Shorts and skirts may not be shorter than three inches above the knee

### **Designs, Emblems and Lettering:**

- Any design, emblem or lettering which refers to or promotes drugs, alcohol, profanity, immodesty or racial, ethnic or sexual discrimination is not allowed.
- Graphics, pictures, or writing on clothing is not permitted except as part of an insignia and shall be no larger than 4 inches by 4 inches
- Long overcoats or sweaters that can conceal contraband will be removed immediately upon arrival at the school or school function.

## **Special Education**

### **Scheduling for Students with Disabilities:**

- Students with disabilities will remain with the current schedule for specialized programs/supports as outlined in their IEP.
- Students in self-contained classes may be moved between teachers in the building to accommodate consistency with face-to-face versus the virtual learning programs.
- Students assigned to the Virtual Learning Program in elementary and middle schools are being enrolled at the consolidated service locations and parent letters/notices will be sent via email.

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Learning Knows No Bounds

## Specialized Classrooms with non-mask Wearing Students:

- Classrooms with students with high needs and who are medically-fragile, will not require mask usage at any time for students with disabilities (e.g. AU, MOID/SID/PID) due to intolerance and/or medical needs (inability to remove masks, etc.). These classrooms will have additional signage, PPE for staff, and handwashing requirements prior to entry to the classrooms. Students with medical needs requesting to remain in virtual learning based on medical concerns, and who require direct IEP services and are not approved for the VLP enrollment, will be requested to apply for hospital/homebound services. This will be considered in the individual IEP follow up with doctor recommendation information.

## Visitors to Special Education (DES) Classrooms:

- Visitors to the school for parents/staff will follow the district's visitor guidelines with strict adherence. Visitors completing outside evaluations and/or observations for evaluation purposes will be scheduled with DES District Leadership and School Administration. The department will work to have all observations and visitations completed virtually. If exceptions are required for in-person evaluations following IDEA requirements, appointments will be made and include DES Leadership and building administration to ensure protocols are followed.

## Immigrant and English Learner Families



## [The International Center](#)

The International Center is open for face-to-face assistance at 2260 Old Rex Morrow Road, Morrow, GA from 8:00 a.m. - 4:00 p.m.. Appointments are preferred. Multilingual staff will continue providing virtual interpreting services until further notice. Parents who need assistance for any language can call 770-473-3232.

- [Click here](#) to print the International Center information card in Spanish
- [Click here](#) to print the International Center information card in Vietnamese
- [Click here](#) to print the International Center information card in French
- [Click here](#) to print the International Center information card in Khmer
- [Click here](#) to print the International Center information in Haitian Creole
- [Click here](#) to print the International Center information in Lao
- [Click here](#) to print the International Center information card in English

## School Nutrition



## Face-to-Face Student Meals

- Breakfast and lunch will be made available for students attending school in a face-to-face setting.
- Principals will set the breakfast, lunch, and snack meal hours for their schools.


## After School Snacks

- After School Snacks will be made available to students immediately at the end of the school day. Snacks are free to all students who participate in an after school enrichment program



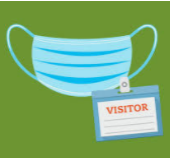
## Virtual Learning Program (VLP) Meals

- Curbside breakfast and lunch will be made available for students enrolled in the Virtual Learning Program Monday - Friday. VLP

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	<p>meals will be available for pickup at <u>all</u> school sites.</p> <ol style="list-style-type: none"> <li>a. Pick up locations for meals will occur at the back door of each school kitchen.</li> <li>b. Signage will be posted directing cars to these locations.</li> <li>c. *VLP parent/guardian meal pick up hours by grade level:             <ul style="list-style-type: none"> <li>- Elementary School breakfast meal pick up hours: 7:00 - 8:00 am</li> <li>- Elementary School lunch meal pick up hours: 11:00 am - 12:00 pm</li> <li>- Middle School breakfast meal pick up hours: 8:00 am - 9:00 am</li> <li>- Middle School lunch meal pick up hours: 12:00 am - 1:00 pm</li> <li>- High School breakfast meal pick up hours: 7:40 - 8:40 am</li> <li>- High School lunch meal pick up hours: 12:00 - 1:00 pm</li> </ul> </li> </ol> <p><b>Extended Learning Beyond the Classroom (ELBC) Meals</b></p> <ul style="list-style-type: none"> <li>• Meal service will be made available for all students and delivered into the community via school buses during the nine calendar days of Extended Learning Beyond the Classroom</li> </ul>
<p style="text-align: center;"><b>Campus Kids</b></p> 	<p><b>Before and After School Registration Links:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Campus Kids BEFORE School Registration Form Announcement SY22</a></li> <li>• <a href="#">Campus Kids AFTER School Registration Form Announcement SY22</a></li> </ul> <p><b>Safety Expectations:</b></p> <ul style="list-style-type: none"> <li>• Electronic check-out process and Online Registration process</li> <li>• Provide PPE and Cleaning Routine</li> <li>• Laptops for CCPS (Classified Primary Employee) Site Coordinators</li> <li>• Students will be allowed to have outside time following social distance guidelines.</li> <li>• Students will not utilize playground equipment.</li> <li>• Students will resanitize prior to entering the building.</li> <li>• Teachers will clean high contact areas upon each student’s daily dismissal.</li> <li>• Parents are not allowed in the building during Campus Kids. Checkout locations will be located at the schools’ front lobby or designated area (located at the nearest entrance/exit).</li> </ul>
<p style="text-align: center;"><b>Safety Protocols for Facilities</b></p>	<p><b>Safety Measures in the Classroom</b></p> <ul style="list-style-type: none"> <li>• Students should have orientation/practice drills for all safety procedures.</li> <li>• Students should have assigned seats in the classroom and all other locations for efficient contact tracing. Students should know their “left/right” buddy for all assigned seating. Teachers should maintain physical copies of seating charts.</li> <li>• Staff and students should have their own assigned resources, equipment, and supplies - when feasible.</li> <li>• Resources, equipment, and supplies must be disinfected in between uses if they are shared.</li> <li>• Staff and students should frequently wash and/or sanitize their hands.</li> <li>• Frequently-touched surfaces must be disinfected regularly.</li> <li>• Teachers should use plexiglass or physical distancing during small group instruction.</li> <li>• Staff and students must wear face masks when not eating or drinking.</li> <li>• It may be necessary to leave classroom doors open for ventilation purposes.</li> </ul>

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	<p><b>Ensure that high touch surfaces are cleaned every hour throughout the school day</b></p> <ul style="list-style-type: none"> <li>• High touch surfaces include: tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, chairs, phones, tables, etc.</li> <li>• Food-contact surfaces must be washed, rinsed, and sanitized after each use.</li> <li>• Surfaces and objects in public places, such as keypads, should be cleaned and disinfected before each use (i.e. teacher sign-in keypad, student breakfast/lunch keypad, etc).</li> <li>• Schools\Custodians are being provided reusable microfiber towels to enhance their current cleaning system.</li> </ul> <p><b>The following PPE will be provided and the Safety Protocols will be implemented:</b></p> <ul style="list-style-type: none"> <li>• Students and employees will be <b>required</b> to wear a mask in all CCPS buildings.</li> <li>• Social distancing of 3 feet will be encouraged when possible.</li> <li>• Temperature Checks for all employees, students, and visitors will be conducted in all CCPS facilities.</li> <li>• Hand sanitizer will be provided in all classrooms.</li> <li>• Desk shields will be provided in all elementary classrooms, in all low-incidence special education classrooms, and in all secondary classrooms as feasible.</li> <li>• All high-touch points will be cleaned throughout the day.</li> <li>• Staff screening procedures will be required in all CCPS facilities.</li> <li>• Isolation Rooms and COVID Response teams will remain in all schools.</li> <li>• Custodians will sanitize school buildings daily.</li> </ul>
<p style="text-align: center;"><b>Transportation</b></p> 	<p><b>Guidelines and Expectations:</b></p> <ul style="list-style-type: none"> <li>• Buses will be at full capacity.</li> <li>• If a student is ill at the bus stop and unaccompanied by a parent, we will transport the student to school and place he/she in the hands of school administrators.</li> <li>• Students will be required to wear masks while being transported.</li> <li>• Students will have assigned seats.</li> <li>• Buses will be cleaned and sanitized between each route.</li> <li>• Parents can utilize <a href="#">WebQuery</a> to obtain students' route and bus stop information.</li> <li>• Route delays may occur due to staff shortages. (Parents can obtain information on route delays using “Bus Tracker” on the Transportation Website).</li> </ul>
<p style="text-align: center;"><b>Visitor Expectations</b></p> 	<p><b>Guidelines and Expectations</b></p> <ul style="list-style-type: none"> <li>• CCPS Employees will be able to visit all facilities. They will be required to wear a mask and will complete the CCPS COVID Pre-screener prior to entering the building.</li> <li>• Visitors will be allowed to visit schools on the first two days of school. All visitors will be required to wear a mask and practice the district’s other COVID-19 safety guidelines/procedures (e.g. social distancing, COVID Pre-screener, and temperature checks).</li> <li>• After day two, visitors will be allowed in the school buildings by appointment only and will be required to wear a mask and follow the district’s safety protocols.</li> <li>• Virtual meetings with parents will be encouraged</li> </ul>

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## Health Protocols



- All Students and Staff will wear masks at all times.
- All Students and Staff will have their temperatures taken upon entry to the building.
- Frequent handwashing will be encouraged and hand sanitizer will be available.

**If staff or students become ill, they will be quarantined in a designated area (the isolation room) and students will remain isolated until they are picked up by a parent/guardian.**

- The school nurse and/or other health care technicians will render the necessary medical attention or first aid based on the symptoms being exhibited.
- The parent or guardian will be immediately notified and advised to expeditiously respond to the school to retrieve the student for further medical treatment.
- Staff members and students with confirmed COVID-19 should not return until they have met the state Department of Public Health (DPH) criteria to return to work.
- Those who have had close contact with a person diagnosed with COVID-19 should remain home and follow state DPH guidance if symptoms develop. If a person does not have symptoms, follow appropriate state DPH guidance for home quarantine. The healthcare technician will assist with next steps.